

softlog.print

Track, record and allocate the cost of every printed document.

Softlog finds that many organisations are monitoring and recovering photocopying costs but overlooking the costs associated with their substantial volumes of printed documents. This represents a real cost to organisations which could be allocated and recovered from clients.

softlog.print provides organisations with a powerful and easy to use print monitoring system.

Packed with features, softlog.print effectively monitors, controls and automatically prices printing on any local or networked printer/multifunction device.

Utilising softlog.print means that organisations can effectively recover costs associated with printing and generate a new revenue stream worth thousands of dollars.



Audit trail

softlog.print maintains an easy to access audit trail of every single print job sent to your print server, providing organisations with detailed administrative access to usage by printer, department, user or the entire business.

Automatic pop-up window

softlog.print is simple and easy to use. A pop-up window automatically displays when the user sends a document to print. Users simply select a customer charge code, cost centre code, project code, activity or tenant and send.



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Specialists in Cost Management
and Recovery.



Pre-fill charge code

With some document management systems softlog.print has the ability to automatically “pre-fill” the charge code for even easier job allocation.

Passive mode

For users that have no need to charge for print jobs, softlog.print can be set to “passive mode” whereby every print job is monitored and recorded but the user doesn’t receive the pop-up window.

Personal lists and look-ups

softlog.print features personal lists and look-up menus for ease of navigation. The system automatically creates a “most recently used code” list for each user and allows individuals to create “personal” lists to automate their workflow. Allocating correct codes is made simple with softlog.print.

Pricing flexibility

Through the Softlog management module, pricing profiles for printing can be based on whether or not it is a colour or black and white print, or on a flat per page basis.

softlog.enterprise

management and administration modules



INCREASED RECOVERY REVENUE

softlog.enterprise comprises of powerful management and administration modules that allows organisations to tailor each module specifically to a User, Department and Matter, ensuring that every transaction is recorded with as little user input as possible. This results in dramatically increased recovery levels and subsequently higher revenue.



SOPHISTICATED PRICING PROFILES

Softlog supports almost any number of pricing profiles to ensure that your clients are being billed at the agreed rate. Pricing profiles can be applied to Clients, Matters, Users or entire Departments. Pricing can be scaled, staircased and discount based on transaction volumes and or the overall cost of the transactions.



CENTRALISED, AUTOMATED DATA MANAGEMENT

Softlog transaction data is accessed from the powerful management module which connects to your choice of either Microsoft SQL Server or Microsoft Server Express database. Softlog automatically generates scheduled posting files which exports billing transactions directly into your central accounting system.



COMPREHENSIVE STATISTICS AND REPORTING

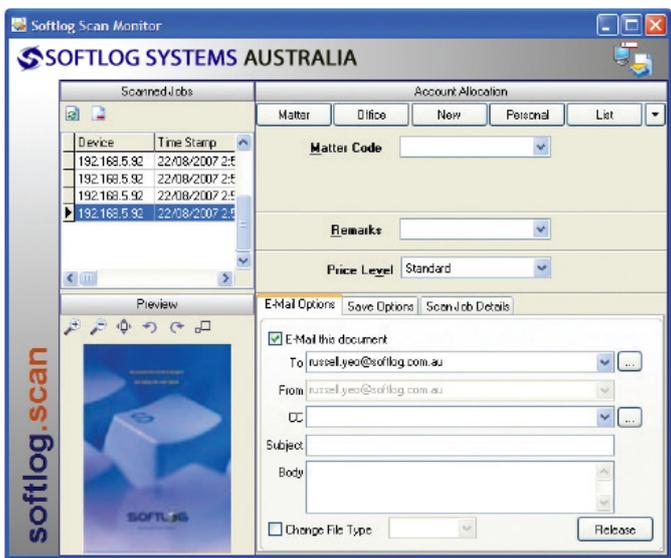
Softlog provides a comprehensive statistical analysis and reporting feature that allows organisations to keep track of detailed information. Choose from a range of reports including detailed analysis of staff usage, transaction details for clients/accounts, departmental summaries/detail or, customise your own reports.

softlog.scan

Capture and allocate the cost of every scanned document.

The increasing popularity of multifunction devices means that organisations are now utilising a range of features including scanning to capture documents. This represents a real cost to organisations which could be allocated and recovered from clients.

softlog.scan provides organisations with a powerful and easy to use scan monitoring system. Packed with features, softlog.scan effectively controls and manages access to your scanning equipment. The system ensures staff allocate each job against an appropriate account code, job, activity or cost centre.



Desktop convenience

When staff perform scan jobs into a multifunction device (MFD) and by the time they return to their own desk their scan jobs are conveniently waiting for them in their Softlog desktop module. By nominating the correct account code, job, activity or cost centre, staff can then release their scanned jobs to file or email. Without the correct allocation details softlog.scan will not allow a job to be released or transmitted.

Scan to file

Working from individual desktops, softlog.scan allows users to release a scanned job and save it to a file. Staff simply select the destination path and choose the appropriate file format in which to save their scanned document for example; PDF, TIF, GIF or JPG.



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Scan to email

softlog.scan makes document transmission a simple one-step process. Users can release and email scanned jobs directly from the system. Our feature rich software allows users to add a subject, detailed message and even choose the attachment file format, for example; PDF, TIF, GIF or JPG.

Personal lists and look-ups

softlog.scan features personal lists and look-up menus for ease of navigation. The system automatically creates a "most recently used code" list for each user and allows individuals to create "personal" lists to automate their workflow. Allocating correct codes is made simple with softlog.scan.

Tenant option

Special features designed for the tenants allows softlog.scan to be set to automatically allocate scan jobs to a tenant's account, without any disruption to the user.

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softlog.phones

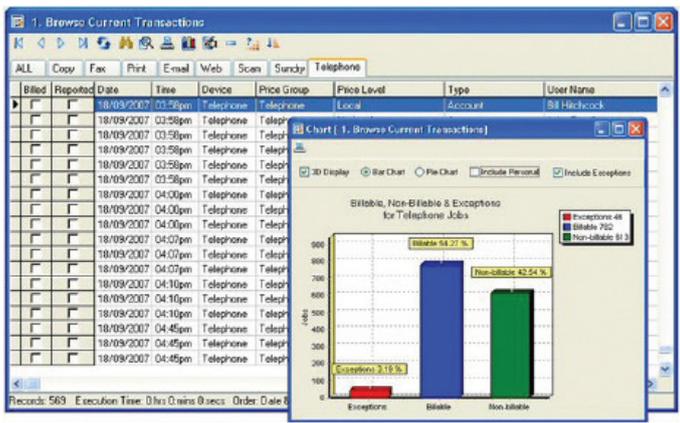
Manage, monitor and recover phone call costs, charges and traffic.

The ever changing telecommunications environment means that controlling expenditure and allocating phone call costs can be a difficult and often time consuming process for organisations without the right tools in place.

Softlog provides the solution to ensure that organisations stay one step ahead.

New carriers, changing carrier charges and ISDN line usage are all incorporated and updated within softlog.phone.

Designed with the flexibility to adapt to a wide range of organisations and industries, softlog.phone is the ideal solution to accurately monitor, allocate and recover your organisation's phone call costs.



Comprehensive carrier charge tables

softlog.phones incorporates a comprehensive set of carrier call charge tables. Call costs are calculated on a "best estimate" basis which reflects the varying carrier rates and the introduction of special call rates. As a multi-carrier compatible system, organisations simply select their preferred carrier and softlog.telephone applies the appropriate call rate charges.

Pricing flexibility

Through the Softlog management module, flexible call charge rate features allow organisations to nominate a "charge factor" and apply a mark-up percentage for each call type.

Charges can be applied at various levels and negotiated contracts allow organisations to vary charge rates from customer to customer.



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Powerful statistical analysis

Paint a picture of your organisation's call traffic, monitor staff usage, track STD/IDD calls across time periods and ascertain the need for more lines during peak periods.

softlog.phones provides comprehensive statistical analysis and reporting features that allow organisations to keep track of critical call information.

In-built reports include traffic density, longest calls, most expensive calls, incoming and abandoned call analysis and most frequently called numbers. softlog.phones will run statistical reporting across hours, days, weeks, months or even years.

Now organisations can effectively highlight areas for cost savings and efficiencies.

Tenant option

Special features designed for the tenants allows softlog.phones to be set to automatically allocate phone calls to a tenants account without any disruption to the user.

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softlog.onboard

An embedded solution for automated disbursements and expense management.

Controlling expenses and allocating costs is a necessary and often time consuming process for many organisations.

In an environment where customers demand quality service, competitive pricing and accountability, reduced wastage and improved efficiency means you can satisfy your customers without sacrificing your income.

softlog.onboard provides a complete cost monitoring, management and recovery solution that allows organisations to effectively automate cost recovery and expense management processes.

This powerful, easy to use solution is based on a modular design, which means you can customise the product to meet your business needs.

Full integration - no cost recovery workstation required

Unlike other expense management systems, softlog.onboard delivers a completely integrated solution on board your multifunction device (MFD).

Interacting directly with the MFD touch screen, staff can allocate jobs to client accounts, business units or simply track and monitor document production. The system can be configured to record, track and on-charge every photocopy and fax with optional print and scan tracking modules. softlog.onboard eliminates the need for additional cost recovery workstations and hardware.



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Total solution

The softlog.onboard solution gives you the power to track, analyse and allocate the cost of every printed, copied, scanned, faxed or emailed document from your multifunction device.

Easy for staff to use

The softlog.onboard software is fully featured to provide staff with powerful account lookup lists, personal and recently used lists, new matter option, office code lookup and much more.

Benefits of softlog.onboard

One touch simplicity - the latest generation of cost recovery solutions onboard your multifunction device provides the following benefits;

- Increase revenue
- Reduce costs and wastage
- Staff and client accountability
- Comprehensive reporting
- Enterprise wide solution
- Multi-site connectivity
- No separate workstations needed

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